

**NORTH ROSE-WOLCOTT CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING MINUTES**

NOVEMBER 14, 2024

6:00 PM

LARGE GROUP INSTRUCTION ROOM @ DISTRICT OFFICE

PRESENT:

BOE Members: Lucinda Collier, Tina Reed, John Boogaard, Shelly Cahoon, Linda Eygnor, Lesley Haffner, Travis Kerr

Superintendent: Michael Pullen

District Clerk: Tina St. John

Approximately 20 students, staff and guests

1. Call to Order/Pledge of Allegiance

President, Lucinda Collier called the meeting to order at 6:00p.m.

Approval of the Agenda:

Motion for approval was made by John Boogaard and seconded by Linda Eygnor with the motion approved 7-0.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the agenda of November 14, 2024.

2. Presentations:

- School Improvement Plans – Elementary School - Principal, Vice Principal & School Leadership Team Members
 - Karen Haak, Ben Stopka and SLT Members; Dawn McIntyre, Patty Weber, Meagan Pentycofe, Lindsey Roberts, Jordan Camp and Melissa Mason presented their School Improvement Plan and answered questions.
- Student Presentation – Leavenworth Middle School Student
 - 5th Grader, Fiona Maio was the student presenter.
- Superintendent Update – Michael Pullen
 - Mr. Pullen presented information and answered questions regarding Reducing Risk and Creating Safer Workplace and School Environments;
 - Mr. Barno and Mr. Pullen presented and answered questions regarding the Five-Year Financial Plan and the 25-26 Budget Calendar;
 - Mr. Pullen wished Alston Anaya-Hernandez good luck at the States competition for cross-country.
 - Mr. Pullen congratulated Amanda Hogan – The NYS School Public Relations Association awards for the 23-24 school year were just announced and Amanda was recognized for Two Awards – These awards are the highest that they give out.
 - Award of Excellence – Website nrwcs.org – An Information Hub for Families
 - Award of Excellence – Excellence in Writing – NRWMS Comes Together to Save One of Their Own

3. Reports and Correspondence: - The Committee chairperson or liaison provided an update.

- Board of Education Building Liaisons
 - Elementary School –Lesley Haffner
 - Middle School – Travis Kerr
 - High School – John Boogaard
 - Cougar Ops – Shelly Cahoon
- Four County Board of Directors – Linda Eygnor
- Four County Legislative Committee – Linda Eygnor
- Handbook Committee – Lucinda Collier, Linda Eygnor, Lesley Haffner
- Audit Committee –John Boogaard, Shelly Cahoon, Travis Kerr

- District Safety Committee – Travis Kerr
- Policy Committee – Shelly Cahoon, Lesley Haffner, Tina Reed
- Personnel & Negotiations Committee – Tina Reed, John Boogaard, Lucinda Collier
- Superintendent’s Annual Evaluation Ad Hoc Committee – Tina Reed, Lesley Haffner, John Boogaard
 - The committee recommended that Super Eval be used. The whole BOE agreed that the Super Eval tool will be used to evaluate the Superintendent. The committee has met it’s goal and will be dissolved.
- Communication Ad Hoc Committee – Tina Reed, Linda Eygnor, Travis Kerr
 - The BOE approved the committee to provide information to Amanda Hogan to be included in the digital newsletter, on the website and in the quarterly newsletters highlighting the work of the Board.
- Policy Committee – Shelly Cahoon, Lesley Haffner, Tina Reed
 - First Reading: The following policies are being submitted for a first reading:

6000	PERSONNEL	
6121	Sexual Harassment in the Workplace	Revised
6130	Evaluation of Personnel	Delete
6214	Incidental Teaching	Delete
6215	Probation and Tenure	Delete
6218	Selection of Athletic Coaches	Delete
6550	Leaves of Absence	Delete
6570	Determination of Employment Status: Employee or Independent Contractor	Delete

4. Public Access to the Board:

- No one addressed the Board.

EXECUTIVE SESSION:

A motion was requested to enter executive session to discuss the employment history of a specific employee.

The motion was made by Lesley Haffner and seconded by Shelly Cahoon with motion approved 7-0.

Time entered: 7:34p.m.

Return to regular session at 7:50p.m.

5. Consent Agenda:

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Travis Kerr and seconded by Shelly Cahoon with the motion approved 7-0.

a. Board of Education Meeting Minutes

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Meeting Minutes of October 24, 2024.

b. Recommendations from CSE and CPSE

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the recommendations for the Committee on Special Education dated September 5, 11, 19, October 2, 3, 7, 8, 9, 10, 15, 16, 17, 18, 21, 22, 23, 24, 25, 28, 29, 30, November 1, 4, 6, 2024; and instructs the Superintendent to implement the recommendations on behalf of the following

individuals identified by student number:

14292	14939	13764	12883	14893	13404	12304	12048	15011	15085
15170	15173	14288	12991	12433	15116	12901	14305	14349	14845
13254	13870	13784	14499	14888	13695	14401	14331	14687	15092
13725	14092	13178	15112	15111	15113	12767	12210	14668	13169
13014	13083	13910							
IEP Amendments									
15040	14693	14698	14732	14080	14786	15184	14657	13776	14228

c. Substitute Teachers and Substitute Service Personnel

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the individuals named on the substitute lists, which are on file with the District Clerk.

d. Basic Financial Statements & Management Letter

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, accepts the Basic Financial Statements and Management Letter for the year ending June 30, 2024.

e. Basic Financial Statements - Corrective Action Plan

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, accepts the Corrective Action Plan for the year ending June 30, 2024.

f. Budget Calendar for 2024-2025

RESOLUTION

Be it resolved that the Board of Education, upon the recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Budget Calendar for the 2024-25 school year.

g. Long-Term Financial Plan

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Long-Term Financial Plan.

h. Tax Collector's Report and the Return of Taxes to the County

Andrew DiBlasi is recommending that the Tax Collector's Report be approved and the unpaid school taxes be returned to the County for collection of payment.

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Tax Collector's Report be approved and the return of the 2024 unpaid school taxes to Wayne County for collection of payment.

i. Personnel Items:

1. Termination of Employment – Christopher Zerniak

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the termination of employment of Christopher Zerniak as a Bus Driver and all other positions held within the District, effective with the close of business on November 1, 2024.

2. Letter of Resignation – Zackery Wilhoit
RESOLUTION
Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Zackery Wilhoit as Teacher Aide, effective November 29, 2024.
3. Letter of Resignation – Joseph Dziekonski
RESOLUTION
Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Joseph Dziekonski as Cleaner, effective November 7, 2024.
4. Written Agreement between the Superintendent and an Employee of the District
RESOLUTION
Resolved, that the Board of Education of the North Rose-Wolcott Central School District approves the written agreement between the Superintendent of Schools and an employee of the District, executed on October 31, 2024, and the resignation of such employee effective October 31, 2024.
5. Tenure Appointment – Marc Blankenberg
RESOLUTION
Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of Marc Blankenberg on tenure in the Director of Health, PE and Athletics tenure area effective January 11, 2025.
6. Permanent Appointment – Gerald Fremouw
RESOLUTION
Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the permanent appointment of Gerald Fremouw as Automotive Mechanic, effective October 29, 2024.
7. Permanent Appointment – Emily Merry
RESOLUTION
Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the permanent appointment of Emily Merry as Senior Clerk Typist, effective October 22, 2024.
8. Permanent Appointment – Aubrey Liseno
RESOLUTION
Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the permanent appointment of Aubrey Liseno as Teacher Aide, effective December 12, 2024.
9. Permanent Appointment – Jennifer Mann
RESOLUTION
Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the permanent appointment of Jennifer Mann as Senior Account Clerk, effective December 5, 2024.
10. Permanent Appointment – Abigail Johnville
RESOLUTION
Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the permanent appointment of Abigail Johnville as

Teacher Aide effective November 15, 2024.

11. Permanent Appointment – Crystal Shaft

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the permanent appointment of Crystal Shaft as Teacher Aide, effective December 4, 2024.

12. Permanent Appointment – Jessica Hadcock

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the permanent appointment of Jessica Hadcock as Teacher Aide, effective November 27, 2024.

13. Coaching and Athletic Department Appointments

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following coaching appointments for the 2024-25 school year, conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87, and successful completion of all required First Aid/CPR and Child Abuse courses.

Position		Name	Step	Years	Salary
Girls Basketball Coach	Modified	Carrie Hoestermann	1	1	\$2,838
Wrestling Coach	JV	Eric Simpson	1	1	\$3,989
Boys Basketball Coach	Modified	Scott Peters	1	1	\$2,838 prorated 11/5/24-12/20/24
Boys Basketball Coach	Modified	Joe Slaski	1	1	\$2,838 prorated 11/5/24-12/20/24
Girls Basketball Coach	JV	Holden Nesbitt	1	1	\$3,989

14. Co-Curricular Appointments

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, appoints the following individuals to a fill co-curricular position for the 2024-25 school year.

Name	Bldg.	Title	Step	Year	Salary
Brian LaValley		Caring Cougars Advisor			Volunteer

15. Program Appointment

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following individuals to work various enrichment programs during the 2024-2025 school year conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87.

Staff	Position	\$/Hr.
Hannah Martindale	Grant Program Teacher Aide	\$15.50/hr.

16. Board Appointments and Other Designations:

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, appoints the following individuals to serve in the stated positions for the

2024-2025 school year.

Position	2024-2025	2024-2025 effective November 4, 2024
Records Access Officer	Carrie Petrie	Andrew DiBlasi
Records Management Officer Foil Officer	Carrie Petrie	Andrew DiBlasi
Purchasing Agent	Carrie Petrie	Andrew DiBlasi
To certify payrolls	Carrie Petrie	Andrew DiBlasi
Hearing Official in the Child Nutrition Program	Carrie Petrie	Andrew DiBlasi
Request for Use of School Facilities	Carrie Petrie	Andrew DiBlasi

17. Correction Co-Curricular Appointments

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, appoints the following individuals to fill co-curricular positions for the 2024-25 school year.

Name	Bldg.	Title	Step	Year	Salary
Kurt Laird	MS	Bus Loader	4	10	\$1,948 <i>prorated effective 10/21/2024</i>

18. Appoint Volunteers

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the following individuals to work as a volunteer in the district for the 2024-2025 school year.

Amber Cerio	Rachel Guthrie	Brooke Angelo	Angel Harrison
Matthew Duncan	Jamie Smith Bundy	Jonathan Metzger	

Additions to the Agenda:

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the additions to the November 14, 2024 meeting agenda.

The motion was made by Tina Reed and seconded by Lesley Haffner with motion approved 7-0.

A motion for approval of the item as listed under the ADDITIONS TO THE AGENDA is made by Linda Eygnor and seconded by John Boogaard with the motion approved 7-0.

1. Letter of Resignation – Todd Henry

Todd Henry, Transportation Supervisor, has submitted a letter of resignation.

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Todd Henry as Transportation Supervisor, effective December 15, 2024.

2. Award Bid for Elementary Auditorium Painting Bid 2025.01

It is the recommendation to award the NRWCS D Elementary Auditorium Painting Bid, 2025.01 to James Humbert / Rose Valley Construction. November 13, 2024, Bid opening in the following amounts:

\$12,500.00 Base Bid
\$ 2,100.00 Alternate

RESOLUTION

Be it Resolved, the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, authorizes awarding a bid to the bidder deemed to be the lowest responsible meeting the bid specifications as follows:

<u>Bidder</u>	<u>Items</u>	<u>Amount</u>
James Humbert Rose Valley Construction	NRWCSD Elementary Auditorium Painting Bid 2025.01	\$14,600.00

Board Member Requests/Comments/Discussion:

- Combined Sports – The BOE would like Mr. Pullen to provide additional information regarding the pros, cons and costs associated with combined sports.

Good News:

- NHS Induction
- Various Newspaper Articles

Informational Items:

- Claims Auditor Reports

Adjournment:

A motion was requested to adjourn the regular meeting.

Motion for approval was made by Tina Reed and seconded by Shelly Cahoon with motion approved 7-0.

Time adjourned: 8:04p.m.



Tina St. John, Clerk of the Board of Education